



## DANCE

### CREDIT CARD AUTOMATIC PAYMENT AGREEMENT

Tuition payments will be divided into six equal payments with the first payment due at registration. Payments will be charged at registration and on September 27, November 15, 2013, January 10, March 7, and April 25, 2014.

Credit card payments that are declined will be charged a \$15.00 service fee by the Buffalo Grove Park District. If a credit card payment is declined, payment must then be resubmitted with the \$15.00 service fee in the form of cash, money order, check, cashier's check or an alternative credit card. If a parent/guardian is delinquent on a child's account, and does not submit payment within one week of the delinquency, the child will be removed from the program.

If you wish to discontinue your credit card automatic payment agreement and pay in full, need to report your credit card lost, stolen, compromised, or provide a current expiration date, you must notify the Buffalo Grove Park District office: Attn: Robin Racusen in writing (forms are available at the Park District and on line at [www.bgparkdistrict.org](http://www.bgparkdistrict.org)) five business days prior to the posting. If you wish to change to a different credit card you must notify Robin Racusen in writing (forms are available at the Park District and on line) five business days prior to the posting and include a \$5.00 service fee. Payment for this service fee can be made by credit card check, cash or money order. If notification is not received five business days prior to the posting and there is a decline for any reason there is a \$15.00 service fee.

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### CREDIT CARD INFORMATION

I give my permission to the Buffalo Grove Park District to place the below amount on my credit card at registration and on **September 27, November 15, 2013, January 10, March 7, April 25, 2014**

Child's name: \_\_\_\_\_ Home Phone #: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cardholder Name: \_\_\_\_\_

Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_ Amount of Payments \$ \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Use Only: Payment #1 \_\_\_\_\_ #2 \_\_\_\_\_ #3 \_\_\_\_\_ #4 \_\_\_\_\_ #5 \_\_\_\_\_ #6 \_\_\_\_\_